



Uka Tarsadia University

SRIMCA-MBA

Report of Expert talk Organized on Productivity Enhancement Tool

Date: August 8, 2024

Venue: Shrimad Hall, SRIMCA-MBA

Time: 10:00 to 02:30

Total No. of Participants: FYMBA (62) and SYMBA Students (100)

Name of the Expert: Mr. Ojas Bhatt

Profile of Expert: Founder of Enhancerzz

Program Objective: The primary objective of the workshop is to equip participants with strategies and techniques to effectively manage their attention, enabling them to enhance productivity by minimizing distractions, maintaining focus, and optimizing their work habits for better performance.

Program Outline: Introduction to attention management, understanding focus and productivity, assessing personal attention patterns, learning attention management techniques, applying strategies through activities, and setting action plans for sustained focus.

Program Outcome: Students gain practical strategies to manage their attention effectively, leading to improved productivity, reduced distractions, and enhanced focus in their work.

Schedule of Events

Time	Activity
10:00- 02:30	Expert talk on Focus – Managing Attention for Enhances Productivity

The session was conducted by Mr. Ojas Bhatt, an expert in train the trainer programs, problem solving skills, decision making, leadership and many more. He has extensive experience in imparting training to many top and middle level management across various industries.

The Expert talks covered following key topics:

Mr. Bhatt began by introducing the audience to the concept of start, focus, manage and perform to enhance the productivity. The start emphasizes on importance of initiating, focus involves maintaining concentration and minimizing distractions to enhance productivity, manage phase focuses on effectively handling tasks and resources to ensure progress and efficiency and perform is about executing tasks efficiently and achieving desired outcomes.

He engaged the participants through a series of interactive games, activities, and exercises that required them to apply the principles discussed. These activities aimed to reinforce the importance of deliberate practice, focus, and consistent effort in honing skills and achieving performance excellence.

The participants actively engaged in the session, displaying enthusiasm and eagerness to learn. The various games and exercises not only provide valuable insights but also created an atmosphere of fun and camaraderie. The interactive nature of the session allowed participants to experience firsthand the concepts being taught.



Outcome:

Improved Skills:

- Participants gained knowledge and confidence to enhance their productivity through different activities.

Report Prepared by: Ms. Hiral Naik

Date: August 10 2024.